
CORPORATE GOVERNANCE AND AUDIT COMMITTEE

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Monday, 27th February, 2012
at 2.00 pm

MEMBERSHIP

Councillors

G Driver (Chair)	C Campbell	W Hyde	J Elliott
P Grahame	G Kirkland	C Fox	
N Taggart			
A Lowe			
T Hanley			
G Hussain			

Co-opted Member

Mr G Tollefson
(Chair of Standards Committee)

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) if the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence from the meeting.</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To Confirm as a correct record the minutes of the meeting held on 23rd January 2011.</p>	1 - 6
7			<p>CHAIR'S REMARKS</p> <p>To receive any remarks the Chair wishes to make with regards to developments affecting the Committee.</p>	
8			<p>TRANSFORMING PROCUREMENT PROGRAMME POSITION STATEMENT</p> <p>To receive a report of the Chief Procurement Officer and Chief Officer PPPU informing the Corporate Governance and Audit Committee of progress with respect to the Transforming Procurement Programme.</p>	7 - 12

Item No	Ward	Item Not Open		Page No
9			<p data-bbox="676 181 1406 215">PROCUREMENT POLICIES AND PROCEDURES</p> <p data-bbox="676 286 1394 501">To receive a report of the Director of Resources establishing whether the procurement policies and procedures in place at the Council are fit for purpose and help achieve value for money. The report specifically relates to Procurement Unit and the Public Private Partnership Unit.</p>	13 - 22
10			<p data-bbox="676 640 1366 707">DCLG CODE OF RECOMMENDED PRACTICE FOR COUNCIL TRANSPARENCY</p> <p data-bbox="676 752 1406 1151">To receive a report of the Director of Resources informing the Committee of the recently published DCLG Code of Recommended Practice for Council Transparency on the 29th September 2011. The code specifies that authorities should build and maintain an inventory of the public data that they hold, but in addition the code proposes information that should be published as a minimum. This paper sets out what is currently being published by the Council, and what steps are being taken to move to full compliance with the code.</p>	23 - 28
11			<p data-bbox="676 1290 1286 1323">KPMG EXTERNAL AUDIT PLAN 2011/12</p> <p data-bbox="676 1368 1390 1509">To receive a report of the Director of Resources informing the Committee of KPMG's audit plan for the audit of the Council's accounts and Value for Money arrangements.</p>	29 - 56
12			<p data-bbox="676 1581 1310 1648">KPMG CERTIFICATION OF GRANTS AND RETURNS 2010/11</p> <p data-bbox="676 1693 1406 1834">To receive a report of the Director of Resources informing members on the result of the work KPMG have carried out on the certification of grant claims in respect of 2010/11.</p>	57 - 74
13			<p data-bbox="676 1906 1007 1939">WORK PROGRAMME</p> <p data-bbox="676 1984 1406 2085">To receive a report of the Director of Resources notifying and inviting comment from the Committee on the work programme.</p>	75 - 80